

## Sajeeb Group

Sl #	Post	Salary	Education	Experience	Preference	Key Responsibilities	Location	Application Deadline
1).	Security Supervisor	Negotiable	SSC	At least 3 years	NCO (Cpl, Sgt)	<ul style="list-style-type: none"> <li>Supervise and manage the daily activities of security guards.</li> <li>Ensure round-the-clock security coverage of factory premises, warehouses, and production areas.</li> <li>Control and monitor entry/exit of employees, visitors, suppliers, and vehicles.</li> <li>Inspect and verify inbound/outbound goods against proper documentation.</li> <li>Regularly patrol factory premises to identify and address potential risks.</li> <li>Monitor CCTV operations and report any suspicious or unusual activities.</li> </ul>	Narayanganj	<b>25 Sep 2025</b>
2).	Security Officer	Negotiable	HSC	At least 3 years	JCO (WO/SWO/MWO)	<ul style="list-style-type: none"> <li>Monitor and control entry/exit points of employees, visitors, and vehicles.</li> <li>Ensure safety and security of factory premises, warehouses, raw materials, and finished goods.</li> <li>Maintain visitor logs, gate registers, and security documentation.</li> <li>Supervise and coordinate with guards to maintain 24/7 security coverage.</li> <li>Conduct routine patrolling inside and outside the factory premises.</li> </ul>	Narayanganj	<b>25 Sep 2025</b>