

A reputed group of companies in the Garments & Textiles sector is looking for a suitable candidate for the post of  
AGM – Administration (1) & Security (1)

Total Required Position: 02

 Education Requirements

Graduation from any recognized university

 Experience Requirements

Minimum 13–14 years in Administration

Proven experience in the Garments or Textiles industry

 Key Skills & Competencies

- Strong leadership and departmental management capabilities
- Excellent communication skills with proficiency in English
- Ability to run the entire administration department independently
- Preference for ex-Military personnel (Major/Captain) with experience in reputed Garments/Textiles factories

 Job Location

Mawna, Sreepur, Gazipur

 Compensation & Benefits

Competitive salary

Yearly increments

Two festival bonuses

Provident fund

Gratuity

Other benefits as per company policy

**For Communication: 07169059865**